



CITY OF SAN BRUNO

Community Services Department

SPECIAL MEETING MINUTES

Senior Citizens Advisory Board March 20, 2018

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 8:36 a.m. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Chu, Hayes, Luzaich, Tracey, and Treasurer Hornung. Staff Present: Aker, Rangel and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** Board Member Hayes asked for corrections to section 9a of the February 20 meeting. **MSC Tracey/Carmichael** to approve the minutes of the February 20, 2018 meeting with corrections presented from Board Member Hayes. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Treasurer's Report – February 2018 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for February 2018.
 - c. Discussion Regarding Topics for Senior Moments – Dolly Simunovich from San Bruno Cable 1's, "Senior Moments" segment asked for the Board's input on topics that would be of interest to them. She asked for any suggestions the board might have for upcoming shows to be sent to either her or producer, Miriam Schalit.
8. **UNFINISHED BUSINESS:**
 - a. Receive Oral Report on Final Cost of Bocce Ball Court – Executive Assistant Aker reviewed the expenditures for the Bocce Ball court.
 - b. Receive and Approve Volunteer Party Budget and Summary - Supervisor Tessier and Recreation Coordinator Rangel reviewed the Volunteer Party expenditures with the Board.

9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** **Board Member Chu** commented that the new floor already has scratches in it and he also noted that the roll up doors have not been painted. He also wanted to let staff know that the AARP meeting was severely impacted by two construction workers working on the stage and that several members were upset by the noise. Lastly, he wanted staff to follow up on his request for a sneeze guard for the salad cart and Supervisor Tessier replied that it had been ordered. **Chair Goff** commented that the new custodian, Meijiao Zhang, was doing a great job at the Senior Center. **Board Member Carmichael** asked for extra attention to be paid to the tables used for the Pedro group because she has noticed they are not all clean.
10. **ITEMS FROM STAFF:** Recreation Coordinator Rangel told the Board that “No Smoking” signs had been ordered for the deck as well as the new bulletin boards.
11. **ADJOURNMENT:** Vice Chair Green adjourned the meeting at 9:30 a.m.